

Annex No. 3		First Cycle Studies Course Programme			
1.	Course Title	Business Process Design			
2.	Code	EBU510			
3.	Study programme	E-business Management			
4.	Organizer of the study programme (university unit i.e. institute, chair, department)	Ss. Cyril and Methodius University in Skopje Faculty of Economics - Skopje Department of e-business			
5.	Level (first, second, third cycle)	Second cycle			
6.	Academic year / semester	First year/first semester	7.	Number of ECTS credits	6
8.	Professor	Prof. Kalina Trenevaska Blagoeva, PhD Prof. Marina Mijoska Belsoska, PhD			
9.	Preconditions for enrolment	None			
10.	Course Objectives (Competencies): After completing the course students should be able to: <ul style="list-style-type: none"> - understand the enterprise from process perspective; - understand the architecture of business processes; - understand methodologies for improving and redesigning business processes; - understand and use the basic concepts and techniques of diagraming used to model organizations, processes and activities; - be familiar with the automation of business processes and the applications and techniques they support; - apply the acquired knowledge and skills to solve real business problems. 				
11.	Course content: process approach versus a functional approach in organizing the business activities of organizations; defining the business strategy, value chain, Porter's strategic themes and the Treacy and Wiersema concept; the enterprise-level BPTrends methodology; process architecture and process management of organizations - enterprise level, an executive level BPM Group; criteria for prioritizing business process change projects; understanding and scoping process problems; modeling business processes - description of processes through diagrams and types of diagrams - BPMN; the BPTrends process: redesign methodology.				
12.	Learning methods: Interactive lectures, video presentations, case studies, practical work, individual or group papers, seminar projects, homework.				
13.	Total hours	6 ECTS x 30 classes = 180 classes			
14.	Allocation of hours per activity	24+16+60+20+60= 180 classes			
15.	Types of teaching activates	15.1.	Lectures	24 classes	
		15.2.	Exercises (Seminars)	16 classes	
16.	Other types of activities	16.1.	Project work	60 classes	
		16.2.	Assignments /Individual work	20 classes	
		16.3.	Homework	60 classes	
17.	Grading method: 60+30+10=100 points				
	17.1.	Tests (Domain, Essay, Multiple choice exam, Case)		60%	
	17.2.	Project work - Individual or Group Assessment / projects (Case Presentation, Case Analysis, Quizzes,		30 %	

		Writing Assignments)				
	17.3.	Attendance and class participations			10 %	
	17.4.					
18.	Grading scale		less than 50 points		5 (five) (F)	
			from 51 to 60 points		6 (six) (E)	
			from 61 to 70 points		7 (seven) (D)	
			from 71 to 80 points		8 (eight) (C)	
			from 81 to 90 points		9 (nine) (B)	
			from 91 to 100 points		10 (ten) (A)	
19.	Preconditions for taking the final exam		Realized activities from points 15 and 16			
20.	Language		Macedonian (or English)			
21.	Evaluation method		Internal evaluation and survey			
22.	Literature					
	22.1.	Compulsory literature				
		No.	Author	Title	Publisher	Year
		1.	Harmon, P.,	Business Process Change: A Business Process Management Guide for Managers and Process Professionals, 4th edition	Morgan Kaufmann	2019
		2.		Business Process Change, 3rd edition		
	3.	Software tools				
	22.2.	Additional literature				
		No.	Author	Title	Publisher	Year
		1.	Weske, M.,	Business process management: Concepts, Languages, Architectures	Springer	2012
		2.	www.bptrends.com			