

Annex No. 3		First Cycle Studies Course Programme			
1.	Course Title	E-Government			
2.	Code	EBU520			
3.	Study programme	E-business Management			
4.	Organizer of the study programme (university unit i.e. institute, chair, department)	Ss. Cyril and Methodius University in Skopje Faculty of Economics - Skopje Department of E-business			
5.	Level (first, second, third cycle)	Second cycle			
6.	Academic year / semester	First year/ second semester	7.	Number of ECTS credits	6
8.	Professor	Prof. Kalina Trenevaska Blagoeva, PhD Prof. Marina Mijoska Belsoska, PhD			
9.	Preconditions for enrolment	None			
10.	Course Objectives (Competencies): After completing the course students should be able to: <ul style="list-style-type: none"> - understand the theories of e-government; - understand and describe the use of information and communication technologies in government institutions and public administration; - critically assess the quality of e-government services within all levels of government/administration; - describe on a scientific basis the different uses of information and communication technologies by citizens from a demographic and cultural perspective; - manage e-government projects - analyze and apply best practices - apply the acquired knowledge and skills in real environment. 				
11.	Course content: 1.E-government: definitions, development and functions; 2. E-government models 3. Horizontal process integration in e-government; 4. Public data management 5. Analysis of best practices in Europe and the world 6. Concepts for implementation and evaluation of e-government projects (concept of life events) 7. Measuring the level of quality of services within e-government 8. E-government applications in the country: benefits for citizens and businesses				
12.	Learning methods: Lectures with presentations, interactive lectures, team work, guest lecturer, case studies, preparation and presentation of a project assignment The course material will be presented through lectures on the basic and key concepts, through explained examples from the country and abroad, through project teamwork, through guests in lectures from the scientific community and public administration, through case study research and through project-oriented teaching.				
13.	Total hours	6 ECTS x 30 classes = 180 classes			
14.	Allocation of hours per activity	24+16+60+20+60= 180 classes			
15.	Types of teaching activities	15.1.	Lectures	24 classes	
		15.2.	Exercises (Seminars)	16 classes	
16.	Other types of activities	16.1.	Project work	60 classes	
		16.2.	Assignments /Individual work	20 classes	
		16.3.	Homework	60 classes	

17.	Grading method: 60+30+10=100 points					
17.1.	Tests (Domain, Essay, Multiple choice exam, Case)			60%		
17.2.	Project work - Individual or Group Assessment / projects (Case Presentation, Case Analysis, Quizzes, Writing Assignments)			30 %		
17.3.	Attendance and class participations			10 %		
17.4.						
18.	Grading scale		less than 50 points	5 (five) (F)		
			from 51 to 60 points	6 (six) (E)		
			from 61 to 70 points	7 (seven) (D)		
			from 71 to 80 points	8 (eight) (C)		
			from 81 to 90 points	9 (nine) (B)		
			from 91 to 100 points	10 (ten) (A)		
19.	Preconditions for taking the final exam		Realized activities from points 15 and 16			
20.	Language		Macedonian (or English)			
21.	Evaluation method		Internal evaluation and survey			
22.	Literature					
	22.1.	Compulsory literature				
		No.	Author	Title	Publisher	Year
		1.	Brown, M. and Garson, G. D	Public Information Management and EGovernment: Policy and Issues	IGI Publishing Hershey, PA, USA	2013
		2.	Barrenechea, Mark J. Jenkins, Tom	e-Government or Out of Government	Open Text Corporation	April 2014 ISBN 978- 0-9936047
		3.	Mehdi KhosrowPour, editor	E-government diffusion, Policy and Impact, Advanced Issues and Practices	IGI Global	2009
		4.		UN E-Government Survey	UN Department of Economic and Social Affairs	2020
	22.2.	Additional literature				
		No.	Author	Title	Publisher	Year
		1.	Heeks, Richard et al.,	E-government working papers	Development Informatics Group, Institute for Development Policy and management	2009
		2.				